![Georgia CTSA - Georgia Clinical & Translational Science Alliance](logo)

![EMORY UNIVERSITY] ![MOREHOUSE SCHOOL OF MEDICINE] ![Georgia Institute of Technology] ![UNIVERSITY OF GEORGIA]

Georgia CTSA Request for Proposals
Informatics

Georgia CTSA's Informatics program is soliciting proposals to support investigator-led teams in developing and testing innovative healthcare apps. The support is for project costs that are associated with data access, informatics resource access, and technical personnel.

Georgia CTSA Mission Statement – The institutions of the Georgia CTSA leverage their complementary strengths to accelerate clinical and translational education, research, and community engagement to impact health in Georgia and beyond.

Funding – As many as two awards of up to $15,000 each in total direct costs

Eligibility – Faculty from Emory University and Morehouse School of Medicine may submit proposals. Sub-contracts to Georgia CTSA-affiliated entities such as Children's Healthcare of Atlanta are allowed with justification. Personnel who are eligible to apply as PI at their institution may submit applications. One proposal may be submitted per faculty member.

Note: All pilot project recipients will be eligible for the **Georgia CTSA Award of Distinction in Team Science** – "To further promote collaboration, the Georgia CTSA Executive Oversight Council will award an annual Award of Distinction in Team Science during their annual meeting to Georgia CTSA investigators who, through their multi-institutional, multi-disciplinary collaborations, have made a profound impact in CTR."

Timeline
March 1, 2019 – proposals due
Early May 2019 – applicant award notification
July 1, 2019 – earliest anticipated start date
June 30, 2020 – end date **(Investigators may NOT apply for a no-cost extension)**

Application Information
Applicants should submit the following materials using the online application **no later than 5:00 p.m**. (no exceptions) **on Friday, March 1, 2019:**

The online application must be completed in one sitting, so it is recommended that applicants gather the information/documents below before beginning the application.

Each of the following items should be uploaded as a single PDF document following this naming convention: PI last name.first name.Informatics.pdf. If a PI is on more than one grant, use Doe.John1 and Doe.John2 to identify each grant. Please avoid scanning text documents to create PDFs.

- Title Page
  - Must include title of the proposal
  - PI name, degree(s), title(s) and institution

- ▪ Research teams' names, degrees titles and institutions
- Summary/Abstract (500 words maximum)
- Specific Aims: *Maximum one page*
- Research Strategy: Must include sections for Significance, Innovation, and Approach. *Maximum 3 pages*
- References: *No page limit*
- IRB or IACUC Approval Letter OR comments on the status of the IRB/IACUC review. IRB or IACUC protocols must have been submitted prior to submission of this pilot award application. IRB/IACUC approval for proposals selected for funding must be received by May 15, 2019.
- Projected budget* using this template. A separate budget page should be submitted for each institution that will incur costs on behalf of this project.
- Budget Justification
- Biosketches: Include NIH-style biosketches for key personnel. Please use this template. Combine all biosketches into one PDF.
  - ▪ Biosketch instructions here

Application formatting:
- Use paper size no larger than 8 ½" x 11"
- Provide at least one-half inch margins (top, bottom, left, and right) for all pages
- Font size must be 11 points or larger (smaller text in figures, graphs, diagrams, and charts is acceptable as long as it is legible when the page is viewed at 100%)
- Text color must be black (color text in figures, graphs, diagrams, charts, tables, footnotes, and headings is acceptable)
- The following fonts are acceptable: Arial, Calibri, Times New Roman

Click here for guidance on the Summary/Abstract, Specific Aims, Research Strategy, Budget and Budget Justification.

Funding Limits and Budgeting Requirements
Applicants may request twelve months of funding with amounts up to $15,000. Investigators may NOT apply for a no-cost extension.
- Only direct costs for the specific project are allowed.
- Funds may be requested for salaries of study staff, students, post-doctoral fellows, and other study-related personnel.
- Funds may be requested for data access that is needed in order to carry out the proposed research and for technical personnel such as a data analyst or a web developer.
- Software and equipment may be requested, but these items require clear justification that they are needed to carry out precisely and specifically the proposed research and could not be construed as usual operating resources. Examples of usual operating resources include the purchase of a PC or laptop computer.
- It is not required that the PI request salary and fringe. The NIH salary cap applies.
- The following are not allowable expenses: expenses that bind the Georgia CTSA to a future commitment; travel to conferences; expenses that could be construed as part of usual operating expenses (e.g., the purchase of a pc or laptop); and indirect costs.

Review and Award Process
Applications will be reviewed in an NIH study section format with at least two reviewers assigned to each proposal. The proposed research should be focused. Review criteria will include 1) innovation; 2) feasibility; 3)

dissemination of results; and 4) potential of the work for subsequent extramural grant applications. In addition, **we expect to fund 1 award from an Emory PI and 1 award from a Morehouse School of Medicine (MSM) PI. Preference will be given to proposals that are conducted across more than one Georgia CTSA institution (Emory, MSM, Georgia Tech, Univ. of Georgia).** *Applicants will be notified by early May 2019 if their proposal has been accepted for funding.* All federal and university rules and regulations regarding the administration of grants apply.

Note about Clinical Data Access
If you require electronic health record data in order to carry out the proposed research, your project personnel must include a co-investigator from each institution from which you need data. Otherwise, you may not be able to access the data that you need. In addition, it is strongly recommended that you contact each institution well in advance of proposal submission to determine feasibility and costs of accessing the required data.

Progress Reports and Citation Requirements
Awardees are required to submit periodic progress reports and to cite the Georgia CTSA NIH award number (UL1-TR002378) on all products (publications, patents, presentations) resulting from this award.

For all application and scientific questions, please contact: Andrew Post, MD, PhD (arpost@emory.edu)