SOM IMAGINE, INNOVATE, AND IMPACT (I³)
EDUCATION AWARDS RFP

EDUCATION AWARDS: The Dean of the Emory School of Medicine (SOM) is soliciting proposals that highlight, promote, and disseminate innovations in medical education and training (degree programs and GME) that enhance the Emory SOM mission. The current Education Strategic Plan framework **IRIS** (**I**nnovate, **R**e-Imagine, **I**nspire, **S**erve) is being implemented in the coming months. This round of I³ Education Awards will focus on areas of education that are supportive of the IRIS efforts. Examples of potential education innovation proposals that are congruent with the IRIS plan may include (but are not limited to):

- Models for multidisciplinary team collaboration across basic, medical, social, and health sciences
- Enhancing education with technology (e.g., artificial intelligence (AI) or biotechnology)
- Clinical learning environments that emphasize collaborative practice, patient centered care, safety and quality, and the assessment of learner mastery of these topics
- Community-based service learning in Atlanta
- Programming to support key transition points along the continuum of medical education
- Education models that promote the joy of medical practice among faculty, residents, staff and students
- Education models that promote novel solutions to clinical problems, i.e. potential new processes or therapies that will improve outcomes
- Novel uses of simulation or other technologies in medical education/training

Funding Availability –
- **I³ Education Awards: Awards will be made in $2,500 increments, up to $15,000** in total direct costs. Budgets must be rounded off to the nearest $2,500 increment.
- The total number of awards to be made is variable based on merit and funds requested; a maximum of $100,000 will be awarded in this round.

Eligibility – I³ Education Research Awards:
- Faculty PI with a primary appointment in the Emory SOM at the rank of Assistant Professor or above at an FTE of 0.5 or higher
- Collaborations between providers of different educational backgrounds are encouraged
- Cannot be duplicative of current funding at the time of award
- Faculty may participate in more than one proposal and may serve as PI on more than one proposal

Timeline
February 1, 2020 – RFP released
April 1, 2020 – Proposals due by 5:00 pm
May 15, 2020 – Applicant award notification
July 1, 2020 – Project start date
June 30, 2021 – Project end date (Up to 1-year No Cost Extension (NCE) may be granted with strong

justification. Funds not expended by 24 months will be returned to SOM.)

Application Information
Applicants should submit the following materials using the [online application](#) **no later than 5:00 p.m**. **(no exceptions) on Wednesday, April 1, 2020.**

The online application must be completed in one sitting, so it is recommended that applicants gather the information/documents below before beginning the application.
- Title of the proposal/innovation
- Category: Education
- Does your project involve investigators from more than one institution? (Yes or No)
- PI name, credentials, title, and department/division
- If applicable, Co-PI name, credentials, title, and department/division
- Co-Investigators' names, credentials, titles, and departments/divisions
- Summary/Abstract *(500 words maximum)*
- Attachment *(see below)*

Attachments – Each of the following items should be uploaded <u>as a single PDF document following this naming convention:</u> PI last name.first name.I3Education2020.pdf
- Example: Hill.Beth.I3Education2020.pdf
- If a PI is on more than one grant, use Doe.John1 and Doe.John2 to identify each grant
- Please include a header that appears on every page with the file name and page numbers with total pages
    - Example: Hill.Beth.I3Education2020   Page 1 of 8

The single PDF must include, in this order:
- **Title page** with name of individual designated as PI and list of co-PI(s); must include signatures of the PI and the Chair of the PI's department (to indicate approval of the proposal). Signature from the co-PI's Department Chair is optional. <u>Note that proposals will not be accepted after the deadline due to a delay in obtaining signatures.</u> *(maximum of 1 page)*
- **Description of the innovation including: Problem statement/background, Actions, Expected results, Success metrics, and Evaluation plan.** *(maximum 2 pages)*
- **Brief explanation of how the innovation will meet each of the I³ criteria**: 1) creativity and novelty of the project; 2) potential for impact if project were to succeed; 3) team readiness/feasibility of project ; 4) feasibility of scalability/replication of innovation across programs/specialties (if applicable); and 5) likelihood of future funding *(maximum 1 page)*
- A **timeline** noting specific aims to be used in reporting *(maximum of 1 page)*
- **References** *(maximum of 1 page)*
- **Letters of support are not permitted**
- If appropriate: IRB Approval Letter (if the study has already been approved) OR comments on the status of the IRB review

- **Budget** *(using this template)* in this breakdown:

  - Dollar amount requested (rounded off to the nearest $2,500; max of $15,000)
  - Breakdown of budget (personnel and supplies) with dollar amounts for each
  - Faculty salary support is limited to 10% of the total budget. Salary support for administrative support is <u>not</u> appropriate. Funds <u>may</u> be requested for salaries for study staff, students, post-doctoral fellows, and other study-related personnel.
  - Travel expenses and equipment are allowable with this funding mechanism.
  - Computers, general-purpose equipment, office supplies, etc. may <u>not</u> be charged to this project.
  - Indirect costs are not allowed on the I^3 grants
  - No subcontracts are allowed on the I^3 Education Awards
- **Budget Justification** *(maximum of 1 page)*
- **Biosketches**: Include (new) NIH-style biosketches for key personnel. Please use this template. Combine all biosketches into one PDF. Biosketch instructions here

Application formatting:
- Use paper size no larger than 8 ½" x 11"
- Provide at least one-half inch margins (top, bottom, left, and right) for all pages
- Font size (Arial or Calibri) must be 11 points or larger (smaller text in figures, graphs, diagrams, and charts is acceptable as long as it is legible when the page is viewed at 100%)
- Text color must be black (color text in figures, graphs, diagrams, charts, tables, footnotes, and headings is acceptable)

Review and Award Process – The following Review Criteria will be used to score proposals:
- Creativity and novelty of the project
- Potential for impact if project were to succeed
- Team readiness/feasibility of project
- Feasibility of scalability/replication of innovation across specialties (if applicable)
- Likelihood of future funding

Progress Reports

Return on Investment (publications, patents, presentations, grant awards, etc.) will be tracked. Awardees are required to submit quarterly scientific reports demonstrating progress against aims on their submitted timeline - due at 3, 6, 9, and 12 months (and 15, 18, 21, and 24 months in an NCE).

Awardees are required to submit brief annual progress reports for 5 years following completion of the funded award to state progress on the following metrics: publications, external grant funding, and/or further projects stemming from the award, and replication of project at Emory or elsewhere.

Financial Reports

The PI's department is responsible for financial management of I³ awards. The PI and the PI's Department (not SOM) are responsible for reconciling project accounts as non-sponsored funds.

Citation Requirements

Awardees are required to cite institutional support of the Emory SOM and the Georgia CTSA NIH award number (**UL1-TR002378**) on all products (publications, patents, presentations) resulting from this award.

For content questions related to the I³ Award programs, please contact:

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