



**Samuel and Nancy Gordon GCRC Research Program  
Request for Proposals  
Applications due March 3, 2025**

**Background:** The Samuel and Nancy Gordon Research Program is an endowed research fund to support studies broadly related to regenerative medicine with a particular interest in supporting work related to hematopoietic cells and immunotherapy. Applications broadly related to stem cell research will be accepted.

The Gordon Endowed Research Program is accepting **applications for seed grants up to \$40,000 each**. A **maximum of two awards** will be made this round.

**Eligibility** – Full-time faculty at Emory University may submit proposals. One proposal may be submitted per faculty member. Any faculty member who has a current grant with overlapping aims is not eligible to apply.

**Timeline**

March 3, 2025 at 5:00 PM – proposals due  
Early May 2025 – applicant award notification  
August 1, 2025 – earliest anticipated pilot grant start date  
July 31, 2026 – pilot grant end date

**Application Information**

Applicants should submit the following materials using the [online application](#) **no later than 5:00 PM** (no exceptions) **on Friday, March 3, 2025:**

Each of the following items should be uploaded as PDF documents. (Please avoid scanning text documents to create PDFs.)

- Title Page
  - Must include title of the proposal
  - PI name, degree(s), title(s) and Emory University school, department, and division (if applicable).
  - Indicate if PI is a new investigator who has not previously received funding from NIH as PI on a competitive grant
  - Research teams' names, degrees, and titles
- Summary/Abstract (500 words maximum)
- Specific Aims: *Maximum one page.*
- Research Strategy: Must include sections for Significance, Innovation, and Approach. *Maximum 3 pages. References not included in page limit.*
  - Revised applications should include responses from the previous review. *Maximum 1 page.*
- Biosketches: Include NIH-style biosketches for key personnel. Please use [this template](#).
  - Biosketch instructions [here](#)
  - Biosketches generated using ScienCV also will be accepted

- IRB or IACUC Approval Letter OR select “pending” from the drop-down menu on the online form. ***IRB or IACUC protocols must have been submitted prior to submission of this pilot award application. Funding will not be disbursed without IRB/IACUC approval.*** IRB/IACUC approval for proposals selected for funding must be received by June 16, 2025.
- Projected budget\* using this [template](#).
  - A separate budget page should be submitted for each institution that will incur costs on behalf of this project.
  - If your project is a [NIH-defined clinical trial](#), include all fees assessed by your institution to manage clinical trials.
  - Funding Limits and Budgeting Requirements
    - A maximum of two awards will be made. Each award will be up to \$40,000 in total direct costs. Budgets must be in [this format](#). Please submit one budget page per institution.
    - It is not required that the PI request salary and fringe. The total salary and fringe cost combined for *all faculty members* may not exceed 25% of the direct cost budget. The current federal fringe for Emory should be applied.
    - Funds may be requested for salaries for study staff, students, post-doctoral fellows, and other study-related personnel. Funds may also be requested for research lab supplies.
    - Funds for this project may be used for data collection and analysis, research lab supplies, and student/postdoc/staff/technical support that are directly related to the conduct of the research. Costs subject to CAS approval, such as general-purpose equipment, computers, computer peripherals, office supplies, etc. may not be charged to this project. Salary support for administrative support is not appropriate.
    - Travel expenses are allowable if related to accomplishing goals of the project.
    - All Emory University rules and regulations regarding the administration of grants apply.
- Budget Justification

#### Application formatting:

- Use paper size no larger than 8 ½" x 11"
- Provide at least one-half inch margins (top, bottom, left, and right) for all pages
- Font size must be 11 points or larger (smaller text in figures, graphs, diagrams, and charts is acceptable as long as it is legible when the page is viewed at 100%)
- Text color must be black (color text in figures, graphs, diagrams, charts, tables, footnotes, and headings is acceptable)
- The following fonts are acceptable: Arial and Calibri

Click [here](#) for guidance on the Summary/Abstract, Specific Aims, Research Strategy, Budget and Budget Justification.

#### Review and Award Process

Each application will be reviewed by at least two reviewers. Proposed research should be focused since funds are provided for 12 months. No-cost extensions are not guaranteed. *Applicants will be notified by early May 2025 if their proposal has been accepted for funding.*

#### Progress Reports and Citation Requirements

Awardees are required to submit periodic progress reports and to cite the Samuel and Nancy Gordon GCRG Research Program and the Georgia CTSA NIH award number (**UL1-TR002378**) on all products (publications,

patents, presentations) resulting from this award.

**For all application questions, please contact:** Bekeela Davila [Bekeela.davila@emory.edu](mailto:Bekeela.davila@emory.edu)